NADIA K. DAUGHTREY, CLERK OF CIRCUIT COURT

115 EAST OAK STREET, ARCADIA, FL 34266
863-993-4876
ROOM 101

REQUIREMENTS FOR MARRIAGE LICENSE

1. STATE ISSUED DRIVER'S LICENSE/IDENTIFICATION OR PASSPORT (MUST BE VALID)
2. BOTH APPLICANTS MUST APPLY AT THE CLERK'S OFFICE IN PERSON
3. APPLICANTS MUST BE 18 YEARS OF AGE
4. A BLOOD TEST IS NOT REQUIRED
5. PLEASE USE BLACK INK ONLY ON THE MARRIAGE LICENSE
6. THE MARRIAGE LICENSE IS VALID FOR 60 DAYS FROM THE DATE OF ISSUANCE
7. YOU MUST RETURN THE MARRIAGE LICENSE WITHIN 10 DAYS FROM THE DATE OF MARRIAGE
8. THE LICENSE IS VALID ONLY IN THE STATE OF FLORIDA
9. IF THE PARTIES HAVE CHILDREN IN COMMON THAT WERE BORN IN THE STATE OF FLORIDA YOU WILL BE REQUIRED TO COMPLETE THE FORM *AFFIRMATION OF COMMON CHILDREN*
10. THE PARTIES WILL ALSO BE REQUIRED TO SIGN THIS FORM INDICATING THAT THEY READ THE HANDBOOK AND WHETHER OR NOT THEY TOOK A PRE-MARITAL COURSE-THE HANDBOOK IS PROVIDED BY OUR OFFICE
11. IF EITHER OF THE PARTIES APPLYING HAVE BEEN PREVIOUSLY MARRIED THEY WILL BE REQUIRED TO PROVIDE THE DATE THE LAST MARRIAGE ENDED AND HOW THE MARRIAGE ENDED (DIVORCE OR DEATH OF SPOUSE)
12. THE APPLICANTS WILL NEED TO PROVIDE THEIR SOCIAL SECURITY NUMBER

MARRIAGE LICENSE WITH PRE-MARTIAL COURSE

1. THE FEE IS $57.00
2. CERTIFICATE OF PRE-MARITAL COURSE COMPLETION
3. EFFECTIVE DATE OF THE LICENSE IS THE SAME DAY THE LICENSE IS ISSUED

MARRIAGE LICENSE WITHOUT PRE-MARITAL COURSE

1. THE FEE IS $86.00
2. EFFECTIVE DATE OF THE LICENSE WILL BE 3 DAYS FROM THE DATE OF ISSUANCE
3. READ THE HANDBOOK – PROVIDED BY OUR OFFICE

NON-RESIDENTS APPLYING FOR MARRIAGE LICENSE

1. THE FEE IS $86.00
2. REQUIREMENTS 1-12 AS NOTED ABOVE
3. 3 DAY WAIT IS WAIVED

DO YOU NEED YOUR WAITING PERIOD WAIVED?

1. CAN BE WAIVED BY THE CLERK OF COURT OR THE COUNTY JUDGE
2. MUST BE OF EXTREME CIRCUMSTANCES

APPLICANTS UNDER THE AGE OF 18 BUT AT LEAST 16 YEARS OF AGE

1. IF UNDER THE AGE OF 18 BUT AT LEAST 16 YEARS OF AGE, A BIRTH CERTIFICATE AND PROOF OF IDENTIFICATION IS REQUIRED ALONG WITH NOTARIZED WRITTEN CONSENT UNDER OATH FROM BOTH PARENTS/LEGAL GUARDIAN
2. IF THE APPLICANT IS UNDER THE AGE OF 16, THE APPLICANT MUST OBTAIN CONSENT FROM THE COUNTY COURT JUDGE
3. THE CONSENT FORMS ARE AVAILABLE AT THE CLERK'S OFFICE IN ROOM 101

THE FEE TO AMEND YOUR MARRIAGE LICENSE IS $30.00. IF YOU NOTICE ANY INCORRECT INFORMATION ON YOUR MARRIAGE LICENSE PLEASE ADVISE THE DEPUTY CLERK AT THE TIME THAT THE LICENSE IS BEING DONE. ONCE YOU LEAVE OUR OFFICE WITH THE MARRIAGE LICENSE THE AMENDED FEE WILL BE CHARGED.

IF YOU WOULD LIKE TO HAVE WITNESSES FOR YOUR MARRIAGE YOU CAN HOWEVER IT IS NOT REQUIRED.

DATE: ____/____/_____ HAVE THE PARTIES TAKEN THE PRE-MARITAL COURSE: YES OR NO

PHONE NUMBER: (_____) _____ HAVE THE PARTIES READ THE HANDBOOK: YES OR NO

SIGNATURE OF SPOUSE : _____ ADDRESS:_____

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