

NADIA K. DAUGHTREY  
CLERK OF THE COURTS  
115 EAST OAK STREET, ARCADIA, FL 34266  
ROOM 101  
863-993-4876

**REQUIREMENTS FOR MARRIAGE LICENSE**

1. STATE ISSUED DRIVER'S LICENSE/ IDENTIFICATION OR PASSPORT (MUST BE VALID)
2. BOTH APPLICANTS MUST APPLY AT THE CLERK'S OFFICE IN PERSON
3. APPLICANTS MUST BE 18 YEARS OF AGE
4. A BLOOD TEST IS NOT REQUIRED
5. PLEASE USE BLACK INK ONLY ON THE MARRIAGE LICENSE
6. THE MARRIAGE LICENSE IS VALID FOR 60 DAYS FROM THE DATE OF ISSUANCE
7. YOU MUST RETURN THE MARRIAGE LICENSE WITHIN **10 DAYS** FROM THE DATE OF MARRIAGE. *F.S. 741.08*
8. THE LICENSE IS VALID ONLY IN THE STATE OF FLORIDA
9. IF THE PARTIES HAVE CHILDREN IN COMMON THAT WERE BORN IN THE STATE OF FLORIDA YOU WILL BE REQUIRED TO COMPLETE THE FORM *AFFIRMATION OF COMMON CHILDREN*
10. THE PARTIES WILL ALSO BE REQUIRED TO SIGN THIS FORM INDICATING THEY HAVE READ THE HANDBOOK AND WHETHER OR NOT THEY TOOK A PRE-MARITAL COURSE –THE HANDBOOK IS PROVIDED BY OUR OFFICE
11. IF EITHER OF THE PARTIES APPLYING HAVE BEEN PREVIOUSLY MARRIED THEY WILL BE REQUIRED TO PROVIDE THE DATE THE LAST MARRIAGE ENDED AND HOW THE MARRIAGE ENDED (DIVORCE OR DEATH OF SPOUSE)
12. THE APPLICANTS WILL NEED TO PROVIDE THEIR SOCIAL SECURITY NUMBERS

**MARRIAGE LICENSE WITH PRE-MARITAL COURSE**

1. THE FEE IS \$61.00
2. CERTIFICATE OF PRE-MARITAL COURSE COMPLETION
3. EFFECTIVE DATE OF THE LICENSE IS THE SAME DAY THE LICENSE IS ISSUED

**MARRIAGE LICENSE WITHOUT PRE-MARITAL COURSE**

1. THE FEE IS \$86.00
2. EFFECTIVE DATE OF THE LICENSE WILL BE 3 DAYS FROM THE DATE OF ISSUANCE
3. READ THE HANDBOOK PROVIDED BY OUR OFFICE

**NON-RESIDENTS APPLYING FOR MARRIAGE LICENSE**

1. THE FEE IS \$86.00
2. REQUIREMENTS 1-12 AS NOTED ABOVE
3. 3 DAY WAIT IS WAIVED

**DO YOU NEED YOUR WAITING PERIOD WAIVED?**

1. THE WAITING PERIOD CAN BE WAIVED BY THE CLERK OF THE COURT OR THE COUNTY JUDGE
2. MUST BE EXTREME CIRCUMSTANCES

**APPLICANTS UNDER THE AGE OF 18 BUT AT LEAST 17 YEARS OF AGE**

1. IF UNDER THE AGE OF 18, BUT AT LEAST 17 YEARS OF AGE, A BIRTH CERTIFICATE AND PROOF OF IDENTIFICATION IS REQUIRED ALONG WITH NOTARIZED WRITTEN CONSENT UNDER OATH FROM BOTH PARENTS/LEGAL GUARDIANS
2. IF THE APPLICANT IS UNDER THE AGE OF 17, THE APPLICANT MUST OBTAIN CONSENT FROM THE COUNTY COURT JUDGE
3. THE CONSENT FORMS ARE AVAILABLE AT THE CLERK'S OFFICE IN ROOM 101

THE FEE TO AMEND YOUR MARRIAGE LICENSE IS **\$30.00**. IF YOU NOTICE ANY INCORRECT INFORMATION ON YOUR MARRIAGE LICENSE PLEASE ADVISE THE DEPUTY CLERK AT THE TIME THAT THE LICENSE IS BEING DONE. ONCE YOU LEAVE OUR OFFICE WITH THE MARRIAGE LICENSE THE AMENDED FEE WILL BE CHARGED.

ALTHOUGH NOT REQUIRED, YOU MAY HAVE WITNESSES PRESENT FOR YOUR MARRIAGE.

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ HAVE THE PARTIES TAKEN THE PRE-MARITAL COURSE: YES OR NO

PHONE NUMBER: (\_\_\_\_) \_\_\_\_\_ HAVE THE PARTIES READ THE HANDBOOK: YES OR NO

SIGNATURE OF SPOUSE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

SIGNATURE OF SPOUSE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_